



For Office Use Only:

Date Received \_\_\_\_\_

### Confidential English Reference

You have been named as one who is able to assess the applicant's academic ability as well as provide information concerning personality and character traits. Will you please evaluate the applicant as objectively and thoroughly as possible? Thank you for your assistance.

Applicant: \_\_\_\_\_ Duration of instruction: \_\_\_\_\_ Grade level during instruction: \_\_\_\_\_

Based on the following scale, please score the applicant's ability in the areas listed below by placing the corresponding number in the blanks provided.

<b>1 = Superior</b>	<b>4 = Below Grade Level</b>
<b>2 = Above Grade Level</b>	<b>5 = Very Poor</b>
<b>3 = Grade Level</b>	<b>6 = Not studied yet</b>

\_\_\_\_\_ Reading ability

\_\_\_\_\_ Oral vocabulary

\_\_\_\_\_ Reading comprehension ability

\_\_\_\_\_ Reading vocabulary

\_\_\_\_\_ Composition skills

\_\_\_\_\_ Mastery of mechanics

\_\_\_\_\_ Spelling dictated words

\_\_\_\_\_ Creativity

\_\_\_\_\_ Spelling in his/her own writing

1. Does the applicant read beyond required assignments?  Yes  No  Uncertain

2. Does the applicant demonstrate a curiosity to learn?  Yes  No

3. Have you noticed signs of possible learning problems?  Yes  No

If "yes", please describe: \_\_\_\_\_

\_\_\_\_\_

4. What do you consider the major strong points of the applicant? \_\_\_\_\_

\_\_\_\_\_

5. What do you consider the major weaknesses of the applicant? \_\_\_\_\_

\_\_\_\_\_

6. Indicate any special awards, honors, or achievements the applicant has received in English: \_\_\_\_\_

\_\_\_\_\_

7. Do you have any reservations concerning the applicant's (check if "yes") \_\_\_\_\_ honesty? \_\_\_\_\_ integrity?

If checked, please explain: \_\_\_\_\_

8. Ben Lippen School is a Christian, co-educational, college-preparatory school. Would you recommend the applicant:

\_\_\_\_\_ without reservation? \_\_\_\_\_ hesitantly? \_\_\_\_\_ not at all?

Please check the appropriate answers. Please feel free to check more than one if applicable.

Areas	Rating	Comments
Home Background	<input type="checkbox"/> Superior <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor	
Home Discipline	<input type="checkbox"/> Balanced <input type="checkbox"/> Too much <input type="checkbox"/> Too little <input type="checkbox"/> Inconsistent	
Obedience	<input type="checkbox"/> Responds well to authority <input type="checkbox"/> Usually obedient <input type="checkbox"/> Resents authority <input type="checkbox"/> Unpredictable	
Emotional Stability	<input type="checkbox"/> Stable <input type="checkbox"/> Usually well-controlled <input type="checkbox"/> Excitable; moody; upsets others <input type="checkbox"/> Apathetic; irresponsible	
Industry	<input type="checkbox"/> Hard worker <input type="checkbox"/> Good dependable worker <input type="checkbox"/> Works just enough to get by <input type="checkbox"/> Lazy, needs constant supervision	
Sociability	<input type="checkbox"/> Prefers to spend time with others <input type="checkbox"/> Prefers to be solitary <input type="checkbox"/> Cooperates reasonably <input type="checkbox"/> Has difficulty relating to others <input type="checkbox"/> Tends to be bossy, argumentative	
Judgment	<input type="checkbox"/> Unusual maturity <input type="checkbox"/> Average common sense <input type="checkbox"/> Showing improvement <input type="checkbox"/> Often irresponsible	
Responsibility	<input type="checkbox"/> Excellent; volunteers for tasks <input type="checkbox"/> Usually accepts when asked <input type="checkbox"/> Avoids when possible <input type="checkbox"/> Often irresponsible	
Personal Appearance	<input type="checkbox"/> Well-groomed along conservative lines <input type="checkbox"/> Well-groomed following newer styles <input type="checkbox"/> Neglects fine detail <input type="checkbox"/> Careless; unattractive	
Homework (if applicable)	<input type="checkbox"/> Assignments always turned in on time and well done <input type="checkbox"/> Assignments occasionally late and/or disorderly <input type="checkbox"/> Assignments often not completed <input type="checkbox"/> Assignments seldom done adequately	
Parents' Involvement (if applicable)	<input type="checkbox"/> Eagerly seek to be involve in student's academic progress and school events <input type="checkbox"/> Must be contacted to encourage their involvement <input type="checkbox"/> Always cooperative and supportive <input type="checkbox"/> Often defensive and unsupportive <input type="checkbox"/> Have remained uninvolved	

Name and Title \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

*The time and effort you have given to completing this form is appreciated. If you wish to provide additional information, please do so on another sheet of paper. Please return the completed form to:*

**Ben Lippen School, Admissions Office**  
**P. O. Box 3999, Columbia, SC 29230**  
**(803) 786-7200 / Fax: (803) 744-1387**